TEACHING & LEARNING COUNCIL MEETING MINUTES

Meeting Date: May 2, 2025

Members in Attendance	**Council Co-Chairs:** ☐ Carol Burnell ☒ David Plotkin **Recorder:** ☐ Kelly White	**Members:** ☒ AJ Smith ☒ Dustin Bare ☒ DW Wood ☒ Jane Littlefield ☒ Jennifer Bown ☒ Jil Freeman	☒ Kari Hiatt ☒ Katrina Boone ☐ Kelly White ☒ Martha Bailey ☒ Sarah Parker ☒ Scot Pruyn ☒ Sue Goff

Topic/Items	Category	Notes	Decisions/Action Items
1. Approval of Minutes	☒ Discussion ☒ Decision ☐ Advocacy ☐ Information	Minutes from the April 4, 2025 meeting were approved, with the request that it be noted there was agreement about incorporating Council member feedback to ensure a collaborative agenda-setting process.	Minutes will be corrected and updated after approval with noted corrections.
3. LEAP office (Leadership, Education and Advocacy for Progress)	☒ Discussion ☐ Decision ☐ Advocacy ☒ Information	Casey Layton referred Council members to the most recent all-staff presentation on Federal Policy changes. A link to the [Federal Policy changes web page](#) was included in the chat. Casey also described the role of the DEI Liaison on Councils and the DEI Community of Practice as a support for Liaisons. A call for volunteers was made for someone to step into the role of Liaison on the Teaching and Learning Council.	Members were asked to consider whether one of them would take on the role of DEI Liaison.
2. Committee Reports ▪ Assessment Committee ▪ Curriculum Committee ▪ Global Learning Committee ▪ ISP (Instruction and Student Policies) ▪ Teaching and Technology Workgroup	☒ Discussion ☐ Decision ☐ Advocacy ☒ Information	**ISP**: DW Wood reported on the work of a subcommittee of ISP in drafting a policy regarding the use of Generative Artificial Intelligence (AI) in teaching and learning. The subcommittee presented the recommendation that before an Instruction and Student Policy was adopted, there needed to be a more general, board-level policy about Generative AI. The draft policy and recommendation were discussed. The Council considered various issues and concerns about Generative AI in higher education, including ethical concerns. The Council reached consensus that there was a need for a board-level policy, and agreed to forward that recommendation on to the People and Culture subgroup working on policy and to Kattie Riggs, Executive Assistant to the President and the Board of Education. There were no other committee reports.	David Plotkin committed to bringing the Council's recommendation to the People and Culture Council and to Kattie Riggs.

4. Teaching & Learning Strategic Priority		David Plotkin presented the final draft of the council's priorities for the year: Council Operations and Stewardship of the Excellence in Equitable Teaching and Learning Strategic Priority. Jane Littlefield, DW Wood and Jil Freeman were recognized for their work on the priorities.	The Council came to consensus in approving the Teaching and Learning Council Priorities for 2024-25
5. Proposal for work group re: Instruction in Spanish	☒ Discussion ☒ Decision ☐ Advocacy ☐ Information	David Plotkin brought forward a suggestion from a task force working to support Spanish-language curriculum, that a standing committee associated with the Teaching and Learning Council be created to address policies, procedures and strategic concerns related to Spanish-language curriculum and potentially curriculum offered at CCC in other languages. Initial members of the committee could come from members of the Supporting Curriculum in Spanish task force as well as a faculty learning community that has been working with Jil on issues of Spanish and bilingual education. Initial members of the committee would develop a charge and documentation for the committee.	David Plotkin committed to exploring further the idea of a standing committee.